
INSTITUTE OF ENVIRONMENT AND RECREATION MANAGEMENT



EXECUTIVE COUNCIL

MINUTES

DATE: 17 February 2010

TIME: 14H00

VENUE: Teleconference

MEMBERS

Mr Gert Bam	President	City of Cape Town	Present
Mr Thembinkosi Ngcobo	Imm Past President	eThekwini Municipality	Apology
Mr Pepe Dass	Chairperson INCA	eThekwini Municipality	Present
Ms Chantal Hanslo	Chairperson W Cape	City of Cape Town	Present
Mr Patrick Meyer	Chairperson Gauteng	Jhb City Parks	Present
Mr Mark Hazell	Branch Rep EC	Rhodes University	Apology
Ms Bongwiwe Mtungwa	Branch Rep KZN	eThekwini Municipality	Apology
Mr Willie Nel	Branch Rep Gauteng	Johannesburg City Parks	Apology
Mr David Noha	Branch Rep Free State	DWAF	Apology
Mr Johan Swart	Chair Ed & Tr Comm	City of Cape Town	Present
Mr Jan Fourie	Chairperson Recreation	City of Cape Town	Resigned
Mr Jean Venter	General Secretary	IERM	Present
Ms G le Cordeur	Secretariat	Van der Walt & Co	Present

1. WELCOME AND APOLOGIES

The President welcomed members present and noted the above apologies.

2. READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The Minutes of the meeting that was held on 8 September 2009 was confirmed.

3. FINANCIAL STATEMENTS

Year to date financial statements that was pre-circulated and debated by email was tabled and **NOTED** by the Committee.

4. CONVENTION 2009

The Council noted that the 2009 Convention that was postponed to 2010 has been booked for end April. Members expressed disappointment that the organizing committee did not consult the Council on the setting of the date while negotiating the cancellation of the 2009 convention with the venue. The General Secretary reminded the Council that it had mandated the President Elect to negotiate the cancellation and rescheduling of the conference and that the mandate should be formally rescinded or amended if the mandate was minuted incorrectly. The President Elect reminded members that the funding and governance risks of the event is with City Parks and City of Johannesburg and that managing this risk is what the rescheduling of the event centered on, to avoid fruitless expenditure.

The council debated operational risks to the convention considering the upcoming soccer world cup's impact on traveling and conference attendance. **AGREED** to continue with the convention as scheduled at the end of April 2010.

The General Secretary proposed that IERM permanently move its conference to the first half of the year and that we have a standing conference on recreation in the second half of each year. **AGREED** to revisit this proposal after the 2010 Conference once the impact of holding the event in the first half of the year is clear.

Ms le Cordeur advised that the total sponsorship for event costs solicited to date from City Parks, from the Metro and other parties amounts to R821 000. The funds will cover the costs of the event while the delegate registration fees should be available to fund the central budget of the Institute.

AGREED to circulate the final programme to the council before distributing to members.

[Action: Gillian le Cordeur]

The Council then thanked the organizing committee for work done for the convention.

5. COMMITTEE REPORTS

The National Cemeteries Association tabled a written report which was NOTED.

Mr Johan Swart advised of an initiative from the Education Committee to compile a framework for essential skills for environment, recreation and landscape functions at City of Cape Town that can be made available nationally by the IERM to serve as a guideline for all municipalities. The project is to be completed by end of April 2010. The General Secretary undertook to forward a Daft Skills Directory document of COGTA to Mr Swart that may serve as a basis for consistent terminology in the new framework document.

6. BRANCH REPORTS

The President undertook to make contact with all branches to establish some new life in branches that are not active.

[Action: President & General Secretary]

7. MARKETING MATERIAL

AGREED to circulate an electronic copy of the members booklet to members of the council for comments and new ideas.

[Action: Dion Abrahams]

8. ARBOR CITY AWARD

Ms Hanslo advised that all the major municipalities in the Western Cape will take part in the Arbor City Awards Competition and for that reason the Branch in the area cannot provide adjudicators for the competition. The General Secretary advised that he will obtain adjudicators from the Eastern Cape or elsewhere to overcome this challenge. The intention is that the W Cape Branch helps then with the marketing of the competition but that other branches provide the adjudication resources.

[Action: Jean Venter]

9. DATE OF NEXT MEETING

The next meeting to be held on the Sunday before the Convention in April.

10. CLOSURE

The President then thanked all the members and closed the meeting.

THUS READ AND CONFIRMED

PRESIDENT

DATE