
INSTITUTE OF ENVIRONMENT AND RECREATION MANAGEMENT



EXECUTIVE COUNCIL

MINUTES

DATE: 08 June 2011

TIME: 14h00-17h00

VENUE: Bloemfontein

Members:

Mr Gert Bam	President	City of Cape Town	Present
Mr Thembinkosi Ngcobo	Past President	eThekweni Municipality	Apology
Andre vd Berg	Chairperson INCA	Drakenstein	Apology
Ms Desiree Galant	Chairperson W Cape	City of Cape Town	Present
Mr Mark Hazell	Chairperson EC	Rhodes University	Present
Ms Bongiwu Ndlovu	Chairperson KZN	eThekweni Municipality	Apology
Mr Patrick Meyer	Chairperson Gauteng	Johannesburg City Parks	Present
Mr David Noha	Chairperson Free State	DWAF	Present
Mr Johan Swart	Chair Ed & Tr Comm	City of Cape Town	Present
Dr Willie Nel		IFPRA	Apology
Mr Jean Venter	General Secretary		Present

1. WELCOME AND APOLOGIES

The president welcomed members present and noted the above apologies.

2. READING AND CONFIRMATION OF MINUTES

The committee confirmed the minutes of the meeting that was held on 16 February 2011.

3. OFFICE BEARERS

AGREED to circulate a note to the branch chairs inviting nominations for the position of President Elect of the IERM. Nominations to be with the secretary sixty days before the convention to allow for an electronic ballot process if multiple nominations are received.

[Cindy Maree]

4. CONVENTION 2011

The secretary then provided a report on conference arrangements that was NOTED. The papers committee has met and a call for papers was circulated to members and to the general database with a cut-off date of 07 June 2011. eThekwini municipality has agreed to provide a venue for the event, technical requirements, and catering. IERM will need to fund the gala dinner and delegate handouts.

AGREED not to host a gala dinner if a sponsor cannot be found, and to move the deadline for the papers process to early July. The budget for the convention to be circulated to the convention as soon as possible for approval.

[Marisa Jacobs]

The council **CONFIRMED** the following fees for the 2011 convention: Non members R3495; Members R2495 for early registration; Members R2995 for late registration; eThekwini Staff Rate R1500 all inclusive of VAT.

[Marisa Jacobs]

5. IERM AWARDS

The council considered a proposal to create a set of IERM industry awards. **AGREED** to announce at the November convention the establishment of a set of awards for implementation in 2012. The president, the immediate past president and Mr Alan Buff to be the members of the Awards Committee. The president to act as convenor.

[Messrs Bam, Ngcobo & Buff]

6. FINANCIAL STATEMENTS

The council noted year to date financial statements as well as audited annual financial statements for 2010 year tabled by the secretary.

AGREED to **RESCIND** a previous resolution dealing with IERM support for the Yardstick programme and to continue to support the programme, while also developing a local grading system for parks.

The president elect and the secretariat to look into the funding processes of the 2010 convention and why it appears that some costs was not covered by the host city.

[Adrie da Silva]

7. MEMBERSHIP REGISTER

The council then debated the status of the membership register that was tabled.

AGREED to forward a copy of a list of all the municipal managers in South Africa to the president, as well as a list of members who have outstanding membership invoices over the past three years. The president undertook to assist with staff to build a profile of the parks and recreation structures inside every municipality in the country for purposes of marketing the IERM and its events.

[Ridwaan Seedat]

8. NELSON MANDELA 67 MINUTES

AGREED to write to all municipalities to encourage the planting of 67 trees on July 18. Andrew and Ms Jenny Moodley of City Parks to pursue the publicity aspects of the project.

[Andrew Nkosi, Jenny Moodley, Dion Abrahams]

9. BRANCH REPORTS

The Western Cape and Gauteng branches tabled written reports. The Gauteng branch held an AGM and elected a new committee. In the Eastern Cape, Rob Howlett, a long standing member will be retiring at the end of June. The branch has transferred its funds from a municipal account to a trust account with the secretariat. It was **AGREED** to hold the next Executive Council meeting in the Eastern Cape and to combine it with a workshop for members in the province.

10. MARKETING

AGREED that the president will do a paper at the annual convention of the Institute of Local Government Management in Cape Town in November.

It was **AGREED** to produce banners for branches requiring such. Matter was raised by the Free State.

[Andrew Nkosi]

11. ARBOR CITY AWARDS

The secretary advised that the competition will be conducted this year as a match between past winners. From 2012 onwards the competition will be a national one. Mr Hazel has kindly agreed to be the adjudicator for IERM and will visit the six participating municipalities.

AGREED to pay the transport and accommodation costs for Mr Hazel for the 2012 competition.

[Secretariat]

12. SACLAP

The president updated the committee on interactions that a delegation had with the SACLAP leadership on professionalisation.

AGREED that Messrs Meyer, Nel and Swart continue discussions with SACLAP. The president to follow up with Messrs Meyer and Nel who are based in Gauteng.

[Messrs Bam, Meyer, Nel, Swart]

13. LGSETA FUNDING FOR TRAINING

The committee discussed training options that the IERM may want to pursue with project funding from the LGSETA. Mr Swart reported on discussions with Dr Hendricks and Mr Hazel proposed the urban greening course from the Rhodes University as candidates.

AGREED to prioritise projects with Unisa and Rhodes for funded IERM/LGSETA projects. The secretary to forward the project templates to Mr Hazel.

[Messrs Swart & Hazel]

14. ENTITY STATUS OF INCA

The council noted that certain INCA members have approached some of the metros to recognise INCA as a separate association. INCA is currently constitutionally a branch of IERM and its goodwill is owned by the IERM. It was noted that SALGA has indicated opposition to the proliferation of municipal associations and that consolidation of institutions are desirable to reduce operating and delegate costs.

AGREED that the president will discuss the matter with the chairman of INCA and with the immediate past president. The secretary and the president will draft an article on the current structure of the IERM for the newsletter.

[President & Secretary]

15. SAFETY IN THE WORKPLACE

Item to stand over for the next meeting.

16. FRACKING GAS MINING

Members agreed that the IERM should publish a stance on gas fracking in the Karoo. A stance was not debated and Mr Hazel was asked to produce and circulate a short position paper to members of the council for comment.

[Mark Hazel]

17. DATES OF THE NEXT MEETINGS

Last week of August in the Eastern Cape of similar format to the event that was held in June in Bloemfontein. Mr Hazel to co-ordinate data and venue details with the secretariat.

[Cindy Maree]

18. CLOSURE

The president then thanked members and closed the meeting.

THUS READ AND CONFIRMED

PRESIDENT

DATE