
INSTITUTE OF ENVIRONMENT AND RECREATION MANAGEMENT



EXECUTIVE COUNCIL

MINUTES

DATE: 10 June 2009

TIME: 10H00

VENUE: Durban

MEMBERS

Mr Gert Bam	President	City of Cape Town	Present
Mr Thembinkosi Ngcobo	Imm Past President	eThekwini Municipality	Absent
Mr Pepe Dass	Chairperson INCA	eThekwini Municipality	Present
Ms Chantal Hanslo	Chairperson W Cape	City of Cape Town	Present
Mr Patrick Meyer	Chairperson Gauteng	Jhb City Parks	Present
Mr Mark Hazell	Branch Rep EC	Rhodes University	Present
Ms Bongiwé Mtungwa	Branch Rep KZNeThekwini Municipality		Present
Mr Willie Nel	Branch Rep Gauteng	Johanneshurg City Parks	Apology
Mr David Noha	Branch Rep Free State	DWAF	Apology
Mr Johan Swart	Chair Ed & Tr Comm	City of Cape Town	Present
Mr Jan Fourie	Chairperson Recreation	City of Cape Town	Apology
Mr Jean Venter	General Secretary	IERM	Present
Ms G le Cordeur	Secretariat	Van der Walt & Co	Apology

1. WELCOME AND APOLOGIES

The President welcomed members present and noted the above Apologies.

2. READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The Minutes of the previous meeting held on 26 February 2009 were confirmed.

3. CONVENTION 2009

Mr Meyer advised that arrangements for the 2009 conference, to be held at the Indaba Hotel, is in progress and that various city departments will provide sponsorships for the event. The sponsorship budget is around R840 000.

AGREED to charge members the same delegate registration fee as was used last year for the convention.

[Action: Gillian le Cordeur]

The proposed awards process will form part of the Gala Dinner. Members were asked to please help suggest themes for the awards. The Awards to be advertised by end July.

5. FINANCIALS

The Committee **NOTED** a report on the year to date financial position of the IERM.

The Council congratulated the City of Cape Town on achieving a record surplus on the previous convention held late in 2008. Congratulations were also extended to the Secretariat for its management of the finances of the IERM over the past few years.

6. COMMITTEE REPORTS

The chairman of INCA requested a grant of R10 000 per annum to support a member of INCA to attend an international Cemeteries Conference. The sponsorship is intended to be a part sponsorship together with the municipality where the Inca representative is employed.

AGREED to make available an amount of R10 000 per annum to support a member of INCA to attend an annual conference on cemeteries management overseas. The amount is to be added to future budgets.

[Action: Adrie da Silva]

AGREED to support the immediate past presidents of the IERM, who are members of IFPRA, to be nominated as an IFPRA Commissioner, when IFPRA elections are held, and to support the so nominated and elected commissioners from the budget, as approved from time to time, to attend the commissioners meetings.

[Action: General Secretary]

The Council **NOTED** that the four functional branches held strategic workshops on the morning of 10 June and that reports on their deliberations has been provided to members at the plenary meeting that followed.

Mr Swart asked all branches to be more proactive in ensuring that every branch has an Education and Training Representative to serve on the national education and training committee.

AGREED to support members of the Executive Council who wish to be nominated as members of the SACLAP Council.

[Action: General Secretary]

The General Secretary thanked the various branches for supporting the Yardstick road show and for the publicity that was created for the IERM and Yardstick in the process.

AGREED to cut off new applications for Yardstick membership at the end of July 2009. **NOTED** that members should try avoid getting involved at that late stage.

7. WEBSITE AND EBULLETIN

The General Secretary advised that the IERM website is being rebuilt on a new platform.

AGREED to create a separate website for INCA with a look and feel identical to the IERM site with menu cross links between the sites. The INCA secretary will be trained on how to maintain the system. Cost of R200 per month for the hosting of the new site is approved.

[Action: Bruce Turner]

8. BRANCH REPORTS

Branch reports for the KZN and Western Cape Branches was tabled and **NOTED** as read.

9. ASSET MANAGEMENT TRAINING COURSES

The Council **NOTED** that the same organization that was supporting the Yardstick programme in New Zealand also provided an asset management course.

AGREED to mandate the Secretary to investigate options to bring the Yardstick related asset management course to South Africa.

[Action: General Secretary]

10. PRESIDENT ELECT

RESOLVED to nominate Mr Patrick Meyer for the position of President Elect of the IERM at the next Convention. Mr Meyer agreed to the nomination. The nomination was proposed by the president and seconded by Messrs Hazel and Swart.

[Action: General Secretary]

11. STANDARDS GENERATING BODY

Mr Swart suggested that the Council should review its representation on the Standard Generation Body for Ornamental Horticulture and Landscape.

AGREED to nominate Mr Swart as the representative of the IERM on the SGB.

[Action: General Secretary]

12. DATE OF NEXT MEETING

The next meetings are scheduled for 8 September 2009 – Committees from 10:00 to 12:30 and the Council from 13:00 to 15:00. Members from the Free State to be invited to attend.

[Action: Secretariat – CM]

13. CLOSURE

The President then thanked all the members and closed the meeting.

THUS READ AND CONFIRMED

PRESIDENT

DATE